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|  | **Exhibitor Agreement**  **for ALABA’s annual convention being held**  **October 3-5, 2012 at the**  **Doubletree Hotel, Birmingham** |
| **Exhibitor Information** | |

Organization/Company:

Contact Person:

Address:

Contact Email\*: Phone: Fax:

\* Email will be the primary method of communication with exhibitors.

Brief description of organization:

Days you would like to reserve a table (please circle): **Wednesday Thursday Friday**

**Exhibitor Fees**

* **Reservation deadline: Tuesday, September 4, 2012**
* **Cost: $100** (made payable to ALABA and due at the convention)

Please email Paige McKerchar, Marketing Committee Chair, at pmckerchar@jsu.edu by **September 4, 2012** to reserve an 8-ft table located outside the meeting rooms and adjacent to convention registration. Exhibits will be open 8:00 a.m.-4:00 p.m. Wednesday, October 3-Friday, October; your organization can be present at any or all of these days. Payments can only be made by check and are due at the convention. Please note that exhibitor fees do not include Convention Registration or Membership Dues for exhibitors. **Cancellations** must be made by Tuesday, September 4, to avoid payment.

I understand and agree that neither the Double Tree Hotel nor the Alabama Association for Behavior Analysis (ALABA) and its affiliates/co-sponsors will be liable for any loss, personal injury, or property damage. Further I agree to pay the required fee at the convention.

Signature\*: Date:

\*If you are unable to sign and scan this document for electronic return, your email to pmckerchar@jsu.edu with the completed form (excluding the signature) attached will be considered equivalent to the signature above.

**Contact Information**

Paige McKerchar

Marketing Committee Chair

Email: pmckerchar@jsu.edu

Fax: (256) 782-5637

Phone: (256) 782-5808

**Submission Checklist**

**Please email the following to pmckerchar@jsu.edu by Tues., Sept. 4**:

* Completed Exhibitor Agreement with days you would like a table reserved

**Please bring the following** **to the convention**:

* Check payable to **ALABA**

